



## 2012 Volunteer Opportunities

### **Administrative Assistant Ongoing – Year Round**

#### **Volunteer Opportunities:**

- *Assist Special Events & Volunteer Manager with various administrative and event related tasks*
- *Assist Staff with front office reception and general administrative and office tasks*
- *Data entry in donor database*

### **Nordstrom Spring Designer Preview February 23, 2012 6:00pm-9:00pm**

Promises2Kids is proud to announce we have been selected by Nordstrom as beneficiary for their Spring Designer Preview 2012. Proceeds will provide continued support to programs assisting neglected and abused children in San Diego.

#### **Volunteer Opportunities:**

- *Assist with set up, tear down and clean up*
- *Assist with registration*
- *Assist with other tasks assigned during the event*

### **2012 San Diego Parenting Conference March 24<sup>th</sup>, 2012 7am-2pm**

Promises2Kids is partnering with the Commission on Children, Youth and Family along First Five San Diego and Rady Children's Hospital to host this annual event held at the NTC Promenade. This family friendly event will feature speakers/presenters who will cover topics on "Positive Parenting in a Changing World".

#### **Volunteer Opportunities:**

- *Assist with set up, tear down and clean up*
- *Assist with receiving and unloading of donations from vehicles*
- *Assist with registration*
- *Assist with survey distribution at the beginning and end of each presentation*
- *Assist with distributing goodie bags*

## **4<sup>th</sup> ANNUAL PROMISES SUMMER CONCERT**

**June 2012**

This event helps to raise critical funds to support programs for abused, abandoned and neglected children in our community. Held at the private estate of Joan Waitt in beautiful La Jolla California, it is one of San Diego's signature events.

### **Volunteer Opportunities:**

- *Assist with gift basket assembly*
- *Assist registration/check in*
- *Assist with silent auction*
- *Assist with opportunity drawing*
- *Act as a spotter during Live Auction/Paddle Raise*
- *Assist with other tasks as assigned during event*
- *Lifting is involved (up to 20 lbs)*
- *Setting up, clean up*

## **BACKPACK & FLASH DRIVE**

**August 2012**

Promises2Kids is holding the ninth annual Backpack & Flash Drive to benefit thousands of abused and at-risk children returning to school this fall. Promises2Kids seeks the support of local businesses, community organizations and individuals to join the campaign to collect backpacks, flash drives and school supplies for the 2012-2013 school year.

### **Volunteer Opportunities:**

- *Unloading and receiving donations at drive location*
- *Unloading, counting & sorting donations at a warehouse location*
- *Setting up/package donations for distribution to local agencies*

## **COSTUME DRIVE FOR FOSTER KIDS**

**October 2012**

This Drive helps foster children participate in the Halloween Holiday by donating a variety of wonderful costumes and accessories.

### **Volunteer Opportunities:**

- *Assist with set up, tear down and clean up*
- *Assist with receiving and unloading of donations from vehicles*
- *Fill out in-kind forms for donations*
- *Assist with other tasks as assigned during event*
- *Lifting is involved (up to 20 lbs)*
- *Unloading, counting & sorting donations at a warehouse location*
- *Setting up donations for distribution to agencies*

## **GIVE FROM YOUR HEART™ HOLIDAY GIFT DRIVE**

### **December 2012**

Imagine being a child. Everyone around you is celebrating the holiday season and you want nothing more than to take part in the festivities. A teddy bear to cuddle with at night, a video game or baseball glove to play catch with can make all the difference in the world for San Diego County's abused and neglected children.

Promises2Kids hosts a "LIVE Drive" from 6am-6pm at a retail location to collect the gifts for children. Companies collect gifts over a 4 week period and deliver them to the live drive to be distributed by the Foundation. The Foundation ensures the children in need receive the gifts and toys provided to over 30 local agencies, including the Polinsky Children's Center, local group homes, San Diego Foster Parent Association, and the San Diego Center for Children.

#### **Volunteer Opportunities:**

- *Assist with set up, tear down and clean up*
- *Assist with receiving and unloading of donations from vehicles*
- *Fill out in-kind forms for donations from walk up and drive by traffic*
- *Assist with other tasks as assigned during event*
- *Lifting is involved (up to 20 lbs)*
- *Unloading and receiving donations at drive location*
- *Unloading, counting & sorting donations at a warehouse location*
- *Setting up donations for distribution to agencies*